



Clarence Brown Center  
 5450 Highway 20  
 Cartersville, GA 30339

**March 13 – 14, 2021**

Sponsored by the Piedmont Division, NMRA  
[www.TheModelTrainShow.com](http://www.TheModelTrainShow.com)

Show Manager: Hank Primas  
 1501 Woodshire Drive  
 Decatur, GA 30033

Phone: 301 706-7932  
 email: [hprimas@gmail.com](mailto:hprimas@gmail.com)

**EXHIBIT SPACE ORDER FORM & RESERVATION INFORMATION**

Organization: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ e-mail: \_\_\_\_\_

Primary Items to be Sold: \_\_\_\_\_

Number of Name Badges Required: \_\_\_\_\_ (1-5 Tables-2 Free; 6-9 Tables-3 Free; 10+ Tables-4 Free; Additional Badges @ \$5.00/each)

Space Request: \_\_\_\_\_

**TABLE ORDER:**

|   | <u>Number of<br/>Tables Ordered</u> | <u>Cost<br/>@</u> | <u>Total<br/>Amount</u> |
|---|-------------------------------------|-------------------|-------------------------|
| 1-9, 30" x 8' Tables: \$70.00 per table       | _____                               | @ \$70.00 =       | \$ _____                |
| 10 or more 30" x 8' Tables: \$65.00 per table | _____                               | @ \$65.00 =       | \$ _____                |
| Extra Badges:                                 | _____                               | @ \$5.00 =        | \$ _____                |
| Electricity: \$10.00 per drop                 | # of drops _____                    | @ \$10.00 =       | \$ _____                |

Check or Money Order only accepted as method of payment. **Grand Total** \$ \_\_\_\_\_  
 Please make the check payable to: **Piedmont Division, NMRA**

**OFFICE USE ONLY**

Payment received date: \_\_\_\_\_ Check #: \_\_\_\_\_

Total: \_\_\_\_\_ Balance Due: \_\_\_\_\_

Email confirmation sent (date) : \_\_\_\_\_

Notes: \_\_\_\_\_

**TERMS and CONDITIONS (SEE NEXT PAGE):**

## **TERMS and CONDITIONS:**

1. Vendors and Exhibitors must check-in at the Show Command Post prior to move-in.
2. Every vendor will receive 2 badges free with up to 5 tables; 3 free with up to 9 tables, 4 free with 10 or more tables (additional badges @ \$5.00 each) in the information packet available at the time of move-in.
3. Electricity is available at \$10.00 per 110-volt drop. Electricity must be ordered in advance as on-site electrician rates may apply if electricity is ordered at the show. **Vendor must supply its own commercial grade extension cord which is less than 25 feet.**
4. Security from move-in, Friday through the close of the show on Sunday will be provided. However, The Piedmont Division Model Train Show sponsored by the Piedmont Division, NMRA and the Clarence Brown Center are not responsible for any loss or damage to vendor or exhibitor property. We suggest you cover your exhibit and take whatever other precautions you believe necessary to protect your property.
5. Tables are sold for the two days of the show only.
6. Train-related merchandise must be your main focus of all merchandise displayed.
7. Exhibit space location is solely at the discretion of The Piedmont Division Model Train Show sponsored by the Piedmont Division-NMRA. Please attach any special requests for your exhibit space with this application, but The Piedmont Division Model Train Show sponsored by the Piedmont Division-NMRA cannot guarantee adherence to the request.
9. Vendors/Exhibitors must stay fully set-up and open until 4:00 PM Sunday. Any vendor/exhibitor who does not stay fully set-up will risk denial for space at future shows.
10. **Vendors/Exhibitors must check-in by 9:00AM, Saturday or forfeit the tables without refund.**
11. Tables are considered sold when The Piedmont Division Model Train Show confirms your paid application, and is non-refundable.
12. Vendors/Exhibitors must not tack decorations or coverings to ceilings, walls or floors.
13. Vendors/Exhibitors must collect sales tax and remit to Georgia Dep't. of Revenue. Forms will be distributed at the show.
14. Vendors/Exhibitors must comply with the policy regarding driving-in of vehicles into Cobb Galleria Center.
15. Vendors/Exhibitors must not assign/sublet all or parts of allocated space without the consent of show management.

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## **EXHIBITOR AGREEMENT:**

I have read and agree to the terms and conditions of the exhibitor agreement. I understand and agree the purchase of tables and services cannot be canceled or refunded and I acknowledge I have received the services. I further agree and fully understand I must keep my exhibit fully set-up and open until the show is closed at 4:00 PM, Sunday. I agree and understand The Piedmont Division Model Train Show sponsored by the Piedmont Division, NMRA and the Clarence Brown Center assumes no responsibility for any exhibitor property or for safety at the show. I agree to hold harmless The Piedmont Division Model Train Show sponsored by the Piedmont Division-NMRA, the Clarence Brown Center, contractors, volunteers and any persons associated for any and all actions that may occur involving the show. I agree to indemnify The Piedmont Division Model Train Show sponsored by the Piedmont Division-NMRA and the Clarence Brown Center for any liability caused or related to my participation under this agreement. I further acknowledge and agree The Piedmont Division Model Train Show sponsored by the Piedmont Division-NMRA may cancel the show and refund all prepaid money without further liability, and secondly, the information provided here is subject to change at any time.

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Applicant's Signature

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Date

